

Sikka Ports & Terminals Limited

CIN: U45102GJ1997PLC031906

DETAILS OF FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2021-22

[Pursuant to Regulations 25(7) and 62(1A) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Details of Familiarisation Programmes for Directors conducted during the year 2021-22

The Independent Directors are associated with the Company for more than 6 years and are well versed with the industry, business operations, policies/practices of the Company.

Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

Periodic presentations are made at the Board and Committee Meetings, on business and performance updates of the Company, business environment, business strategy and risks involved and mitigation measures. Updates on relevant regulatory/statutory changes/amendments, CSR activities undertaken are presented to the Board and Board Committees. Independent Directors freely interact with the Company's senior management, on an ongoing basis, on various issues, like business updates, changing regulatory environment, financial health of the Company etc.

Independent Directors are provided with all the information sought by them for enabling a good understanding of the Company, its various operations and the industry segments of which it is a part.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads are invited for group/one-on-one interaction with the Independent Directors.

During the year, a presentation on the Integrated Reliance Compliance Management System (IRCMS) was made to the Independent Directors.

Regular interactions are held between statutory and internal auditors and independent directors.

Videos and flyers on major initiatives taken in the fight against COVID-19 were shared with the Directors.

Number of programmes attended by Independent Directors during the financial year ended March 31, 2022 were 5 and the number of hours spent by the Independent Directors on such programmes were more than 10 man hours.

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